



Juneau Skating Club
June 11, 2024

Held via Zoom

1. Welcome/Call to order
2. Approval of the May Minutes
3. Approval of the June Agenda
4. Introductions
5. Reports:
 - A. President
 - i. Getting new Board members emails added
 - B. Vice-President
 - i. Skipped
 - C. LTS / Figure Skating
 - i. Skipped
 - D. Secretary
 - i. Mary trying to meet with Tracey Maxwell this weekend for banking access
 - ii. Tax extension was granted
 - iii. Received \$21k from the CBJ Youth Activity Grant
6. Questions and answers
 - A. Rink manager is leaving; no word on new manager yet.
7. Old Business
 - A. Scott Cares – Lauren Anderson, Wendy, Michelle, & Meredith met to discuss a joint spring show.
 - i. Rink would cover some ice time costs.
 - ii. Scott Cares would secure and pay for Guest Artist
 - iii. Where does ticket sales go to? JSC or Scott Cares?
 - B. Club logo-wear
 - i. No known issues with the website by the other clubs we reached out to for feedback.
 - ii. Board moves to approve \$150 club logo set-up fee for all skaters to access.
 1. Jason is donating \$150 to the club to cover these costs
 - iii. Michelle will communicate the opportunity to purchase logo gear and website links to the skaters.
8. Good of the order/new business
 - A. JSC 20th Anniversary
 - i. Jason is seeking a donation for a 20th anniversary club logo to be used on t-shirts, etc
 - ii. Discussed the possibility of the Club sponsoring an open skate.
 - iii. 4th of July Participation

1. Douglas Parade only
 2. Pam will typically send an email asking for participants.
- B. Policy & Procedure questions
- i. Is there an Executive Committee currently and who is on it
 1. Executive Committee will meet as needed, and is not currently formed.
 2. Board approves new Executive Committee, consisting of the President, Vice President, Secretary, Treasurer
 - ii. Does the Club have any documentation on roles & responsibilities?
 1. There is an org chart with roles listed
 - a. President is responsible for on-ice operations
 - b. Vice-President is responsible for off-ice operations
 - c. Meredith will forward org chart to Board members
 - d. Next meeting: look into committee formation for next season
 - e. Goal setting: email Meredith 3 housekeeping items and 3 priority items.
- C. Website updates presented by Matthew Sill
- i. Website and emails are hosted by Hope Design
 1. Per Hope Design, we've not been paying our bills.
 - a. We will look into where the invoices have been sent
 2. Software that runs the site is out of date; has been following up with Hope Design with no response.
 3. Cost to re-do website is \$750.00
 4. Matthew pulling additional information together
- D. Things the Club pays for
- i. USFS memberships for Board members
 - ii. USFS memberships for high school graduates
9. Next Meeting: June 16th 6pm