

JSC Board Mini-Retreat

Sept. 17, 2017, 3 pm

3245 Hospital Drive.

Call to order 3:16

Agenda approved

Volunteer Ethics and Expectations:

Melissa will meet with Sigrid (Safe Sport Coordinator) regarding Safe Sports. We should be following USFS Ethics and Expectations. Should be introduced at the annual meeting - hitting just the high points. Should make safe sport an email address, and add to website. Add to the check boxes to acknowledge who safe sport contact is. Melissa is certified in Safe Sport, Missy is working on it, other can do it if they would like. We can determine if we need everyone over 18 to do it. Will be paired with volunteer policy.

Scholarships:

Current thinking: LTS, snow plow sam, 1-4 adults: 2/3 of the cost of one class per session. No limit per family.

Levels 5-6 and Pre-Free: 2/3 of the cost of 2 classes per session

Figure Skaters: 2/3 of cost of classes up to \$300 per session.

Priority will be given to LTS due to our overall mission.

Need to do further advertising to get more people to apply for money.

Leah will create a scholarship policy, draft will be due to board by 10/1 with draft onto website by 10/9 to be ready for session #2. Scholarship committee will be made up of two board members. Results will go to registrar, not the board. Current members will be Kim and Shannon. Appeals should come to board president, who will bring it to the board.

Approved pending scholarship applications for current session.

Website: If you see content that need attention, please notify Kim. Website hosting under control.

Questions for Uplifter: Can software send automatic billing each month to users over the course of the semester.

Registration Questions Action Items:

Survey parents about two options: for figure skaters two sessions or three sessions.

Bring Pam into the discussion to determine if that helps with the uncertainty regarding sign ups. Leah will talk to Pam regarding these discussions. Afterwards, Missy will create survey for FS parents.

Long Term Planning:

Four weeks before registration closes: Uplifter should be ready to accommodate registration

Three weeks before registration closes: Poster distributor at JAHC: by Monday@ 10 am.

Automatic emails for registration @ 3 weeks, 2 weeks and 2 days before early bird deadline

Early bird and scholarships are due at the same time

Week 5 of session: save the date cards at LTS session

Sign up station during week 5 and 6 of session

Week before session, LTS coordinator notifies coaches/assistant coaches about need

Meeting Adjourned 6:02

Notes taken by Missy McMillan