

Juneau Skating Club
Board of Directors' Monthly Meeting
October 19, 2017, 6 p.m.

Alaska Litho, 8420 Airport Road, Juneau, AK 99801

Norms:

1. Follow the agenda and read agenda before meeting.
2. Timely start and end with timekeeper if necessary.
3. Assume good will on the part of all participants.
4. All voices are valued.

1. Welcome/Call to Order: 6:15: Leah Farzin, Shannon McCain, Melissa Fritch, Missy Mcmillan, Kim Hort

2. Approval of the Agenda

3. President's Report

A. Website: **Melissa** will contact Hoke Design for hosting the website, and get an estimate for a plan for maintenance of website and other possible packages for updating and maintenance. **Melissa and Pam** are meeting with Treadwell and JAHA to plan dates, etc for second half of year.

B. LTS Coordinator/Figure Skating Coordinator partnership for higher level LTS: We trust the coaches will communicate with each other for the benefit of the skater to determine the best instructional level. Conflicts will be resolved with LTS/Figure Skating Coordinators.

C. Drop-in passes and pro-rating: Resolved: One drop in pass can be used for MIF/JS on Friday with instructor permission. Drop in pass can also be used for beginning synchro with instructor permission. There will not be pro-rating for other figure skating classes or club ice. Families should purchase drop in passes for those classes/ice times.

Resolved: All students who want to skate past basic 8/pre-free or adult 6 need to join JSC to be on any club sponsored ice. Will begin 2018-19 season.

D. Olympic Themed skate scheduled for January 13. Will be coming in a kit and is aligned with National Skating Month(s). Can consider doing a skate-a-thon as a fundraiser through Smuckers Jam. **Heather** will look into this.

4. Treasurer's report/Leah: board would like to look at year to year reports to compare our balances each quarter.

A. Discuss increase in cost of Figure Skating Ice to \$100 with \$10 early registration discount - any updates from Pam? Will coordinate with Pam to have her attend a meeting to clarify needs regarding this.

B. Scholarship documents update: we will look at it and discuss at next meeting. **Melissa** will look at google doc access for scholarships. We should have a form on the board at the rink.

5. Volunteers: Draft volunteer proposal discussion. **Kim** will send draft email to board, pending approval for sending it to FS families. Will be handed out in paper and email. Policy will begin with Session 2.

6. Marketing update: Jen is absent.

A. Public Market update: **Jen** will follow up with Peter Metcalf regarding Public Market booth. **Melissa** will email Heather and Jen regarding the execution of this event.

B. Sweatshirt/t-shirt designs: **Jen** will set up a group order for sweatshirts.

C. Sponsorship letter

D. Hockey ad - update: **Jen** will ask Jennie to make ad and forward to the board email for review and approval by 10/25/17.

7. Fundraising: Heather is absent.

8. Other Business

A. Scholarships for classrooms to go to Treadwell. **Missy** will make the form for approval by board.

B. **Shannon** will coordinate Dec1-2 and Dec 8-9 to have a few people with iPads at the learn to skate sessions for registering for session 3. Heather, Yvonne and Jen are possible volunteers for this.

C. Survey Monkey to gather info from LTS families for future planning purposes. Can be done by **Jason/Kim**.

D. Committee chairs are encouraged to find volunteers for their committees.

9. Next Meeting: Thursday, November 16, 2017

Adjourned 7:58

Submitted by Missy McMillan