

Juneau Skating Club  
Board of Directors' Monthly Meeting  
January 19, 2017, 6 p.m.

Held at the JAHC Conference Room, 350 Whittier St #101, Juneau, AK 99801

**1. Welcome/Call to Order**

Juneau Skating Club regular board meeting called to order at 6:03pm on Thursday, January 19, 2017. Meeting held in the Juneau Arts & Humanities Center small gallery in Juneau, Alaska. Directors present were Melissa Fritsch (president & chair), Patty Collins (secretary), Kim Hort, Debbie Roberts, Leah Farzin & Heather Mitchell. Jen Shriver arrived at 6:45pm.

**2. Approval of the Agenda**

Debbie moved to approve w/ addition of Other Business, Item 8A, Spring Show Update. All in favor

**3. President's Report**

**Melissa** will contact Pam & verify the question regarding the costs incurred by JSC if Peter Sasmore is brought to Juneau as a dance partner for USFSA testing. It is the board's understanding that JSC is not incurring any costs from him being brought here for testing. **Kim** will look into facilitating a dress sale. **Leah & Heather** will work on content for a "Welcome to Figure Skating" guide. It should address what a skater / parent should know the 1st year. **Melissa** will send suggestions for content.

**4. Treasurer's report**

A. Back Taxes to IRS - updates? - no new information

B. Action item: update on checking account for TFMN under JSC- account still needs to be created. It is suggested that the money from one of the two current JSC accounts be used for the TFMN account & the existing money be transferred out. We also need an account specific for gaming.

C. QuickBooks update - **Leah & Patty** will sit down together and work on quickbooks and Uplifter reconciliation

**5. Fundraising update**

Would like to have a 50/50 raffle for scholarship money during spring show. No current plan for use of the Treadwell donated ice for fundraising hour.

**6. Marketing update**

March 15th deadline for ads. Sponsor & Ads handout. S4 fliers & posters will be made this week. Jen will make show handout / save the date card for LTS this session. Show is April 15th at 3pm & 7pm.

## 7. Learn to Skate

A. registrations report distributed in advance

B. Discussion on LTS Feedback

Debbie moved that all learn to skate coaches & assistants have distinguished clothing. They should be wearing black with a coach jacket, forget me not jacket or assistant arm band. All coaches need to stay outside locker. Next year have a written contract with coaching expectations for coaches to sign. Student progress reports mid session next year.

C. Future of LTS - to be discussed next month

## 8. Other Business

A. Spring Show Update

**Patty** will send information to Jen & Debbie about ticket deadlines & poster deadlines.

B. **Patty** to move Jen's board email to forward to her JSC email account. **Patty** to review ISI program registrations & refund skaters that are also registered in youth synchro.

Meeting adjourned at 8:00pm.

Next Meeting: Tuesday, February 14 at 6 pm.