

Juneau Skating Club, Monthly Regular Board Meeting

April 26, 2016, 6pm

1. Welcome/ Call to Order - Call to Order at 6:13pm
Regular meeting of the Juneau Skating Club board of directors held at the Carson Dorn Conference room on Tuesday, April 16, 2016 and called to order at 6:13pm. Board directors present were chairperson and president Sigrid Dahlberg, secretary Patty Collins, Debbie Roberts, Kim Hort, Melissa Fritsch and Tracey Maxwell. Leah Farzin and Pam Leary arrived at 6:35pm.
2. Approval of Agenda.
Patty moved to approve agenda. All in favor.
3. President's Report
Report distributed by email in advance. Discussion regarding the advantages of the outgoing president remaining on the board for a term or partial term. The decision of the outgoing president to seek position as a board director or fill an advisory role outside the board of directors is the decision of the outgoing president.
4. Treasurer's Report
Profit loss statement provided during meeting. Verbal summary of spring show income provided. Discussion regarding improvement in basic skills participation and what expenses have and have not been accounted of at this time. Tracey will compile spring show income & expense report for the board. Known missing invoices are Grumpy's & the radio stations. Tracey will follow up on money from Subway with the Bowmans and Subway. Tracey will continue to work toward removing Andy and adding herself and Melissa Fritsch to the Bank of America credit card. Tracey will continue to follow on Federal past tax issue. Patty will work with Tracey on next year's budget spreadsheet. Tracey will have a draft JSC budget created for the May board meeting with final budget to be approved during the June board meeting.
5. Grants & Fundraising
Melissa attended YAG meetings on behalf of JSC. Report distributed by email in advance. Discussion on how to improve our operations in the eyes of the YAG committee. Sigrid will initiate Douglas Dorn grant and enlist assistance as needed. Douglas Dornan grant application process open May 1-June 1.

Debbie moved that Sigrid & Kim take the state gaming test. Pam will email information to Sigrid & Kim. All in favor. This is the first step toward JSC being able to do fundraising through a raffle or other gaming activities. Taking the gaming test does not mean that Sigrid & Kim are solely responsible of creating gaming activities for JSC.

6. Curriculum

Pam & Leah presented next year's JSC ice schedule proposal. Kim moved that we accept the proposed 2016/17 ice schedule with the exception that we only reserve Tuesday morning home school basic skills ice for the first half of the year. All in favor.

Changes from last year: Monday at 6:30-7:30pm will be shared by 3 classes. The beginning figure skaters, level 1&2 figure skater and adult synchro. The beginning figure skaters and level 1 & 2 figure skaters will work on skills the first 30 minutes and combined for a synchro skills class the second half. Wednesday 5:15-6:15 will be a high club ice session with the registration requirement to be have had passed a US Figure Skating free test, be working on your axel, or figure skating coordinator's permission. The focus of Wednesday club ice will be jumps, spins and programs. Saturday youth synchro team practice will be extended to two hours, 7-9am. There will be a new requirement for being on the youth synchro team of passing US Figure skating preliminary moves in the field test. JSC will offer a Sunday ice from 1:30-2:30 with a focus on dance and MIF and a 20 minute skills class. The skills class will not be a power class. The goal for a future power class will be an off-ice class.

Pam & Leah are working to finalize plans for a synchro clinic the weekend of August 20th-21st and a "session 0" ice schedule for board approval.

Discussion on the potential creation of a new figure skater parent with experienced figure skater parent buddy system. Kim will investigate the potential for the hospitality committee to organize a Monday or Friday "coffee club" to help educate new figure skating parents.

7. Registrations

Report distributed by email in advance. Patty is no-longer going to continue to provide registrations assistance beyond the training of new people to maintain JSC's registrations needs. Suggested route for dividing and completing registrations tasks outlined in report. **Tracey** will follow up and monitor the current payments pending for registrations and spring show ads. **Patty** will work with **Alea, Pam & Melissa** on different aspects of how the registrations system works.

8. Marketing

Report distributed by email in advance. Patty is no-longer going to continue as marketing chair and will be able to provide only minimal support to JSC marketing needs next season. Outline of tasks that will need to be completed in report. **Patty** is going to work with **Kim** on how to edit website content. **Patty** will stay abreast of US Figure Skating rebranding of the Basic Skills Program and assist JSC in its marketing transition.

Debbie moved that JSC purchase the Elegant Themes lifetime membership of \$249.00. **Patty** will oversee the purchase of the account and the transition of the JSC website from Andy's account to the JSC account.

9. Basic Skills

Patty will continue as Basic Skills Coordinator this upcoming season.

10. Performance Committee

Report distributed by email in advance. Sigrid has already responded to one of the parent letters addressed to the board regarding the spring show. Sigrid will respond to the second parent letter addressed to the board regarding the spring show.

11. Storage Unit

Report distributed by email in advance. JSC will keep the 5'x10' heated storage unit for now. Tracey will go to Juneau Self Storage, provide non-profit status paperwork & transfer storage unit out of Patty's name.

12. Policy Question

Kim moved that we table the policy question regarding compensation for services until the May board meeting. All in favor. The policy question will be past unfinished business and will need to be addressed before new business.

Meeting Adjourned at 9:40pm

Next meeting: Thursday, May 26th at 6pm in the Carson Dorn Conference Room