

**Juneau Skating Club**  
**Monthly Board Meeting Agenda**  
**February 17, 2015, 6pm**



- 1. Welcome/Call to Order** - Call to order at 6:05pm.
  - A. Directors present: Melissa Fritsch, Sigrid Dahlberg, Andy Jesson, Patty Collins, Kim Hort & Tami Bowman. Brendon Sullivan arrived @ 6:30pm
  - B. Members Present: Debbie Roberts, Liz Balstad
- 2. Approval of Agenda** -
  - A. Patty motioned to approve agenda with the addition of Jump Harness Update as other business item 10A. Kim seconded. All in favor.
- 3. President's Report**
  - A. Report distributed
    - (1) Next season schedule (2015/16) needs to be scheduled in May of this season. The board needs to make a plan pre-season ice prior to discussing season schedule with Lauren. Kirk Duncan is a good person for considering new ideas. In the past Parks & Rec. policies have been to honor rink directors agreed upon schedules even if there are changes in management.
- 4. Basic Skills Comp/Testing/IJS Event Update**
  - A. See President's Report.
  - B. Committee is organizing rides for judges, may need assistance...help from the Board would be great.
    - (1) Will need help moving podium & a small clean up crew each day. We cannot leave anything in locker rooms overnight.
    - (2) Sigrid can leave Hal's truck w/ judge in valley.
    - (3) Committee would like basic skills registration left open through at least Friday.
- 5. Treasurer's Report**
  - A. Report distributed -
    - (1) Currently showing higher bank account balance than this time last year, however, there are expenses not yet paid that were paid at this same time last year.
  - B. Parks & Rec. fee structure for ice—no changes yet.
- 6. Marketing**
  - A. Report distributed
  - B. Volunteering survey - **The board** will continue review & discussion after competition, this weekend. The board will set a goal of sending to members after spring show (15th-ish) w/ the goal of discussing results during the annual meeting.
- 7. Basic Skills**
  - A. Report distributed - Customer survey sent to session 3 basic skills skaters on Saturday evening & again this morning. **Patty** will summarize results in a few days.
  - B. 12 of our Figure Skaters and their parents leave for Anchorage for the youth synchro teams Fur Rondy exhibition during the weekend of Basic Skills session 4 registration.

This has a heavy impact on staffing for basic skills classes & registration that weekend. Wendy & Patty feel that they have enough fill in assistance, however, it will be tight.

## 8. Treadwell Advisory Committee

- A. Report distributed - CBJ has the goal of having board formed by May. It was stated during assembly meeting that ordinances would be modeled from the Eaglecrest Empowered Board with CBJ stated tasks & reporting date included.

## 9. Spring Show Update

- A. Sigrid sent last year's documents to Tami to work from & update.
- B. Comp tickets - **Patty** will email committee JSC comp ticket list & JSC comp ticket policy, which may also be found on the Board of Directors Page of the website. Link is entitled "Complementary Show Ticket Policy"
- C. Fees
  - (1) Tami motioned that Basic Skills show fees would be set at \$25.00 for the first skater with a multi skater family discount of \$20.00 for the second skater & \$15.00 for each additional skater. Registration fees would be waived for the first skater if a \$50 add is sold & waved for two or more skaters if a \$75.00 add is sold. Fee covers ice, catering between shows & costumes for JSC group numbers. Melissa seconded. All in favor. These are the same fees as last year.
  - (2) Tami moved that Figure skating show fees be set at \$50.00 registration fee per skater and a \$100.00 ad sale fee. The fees cover ice, catering between shows & costumes for JSC group numbers. Melissa seconded. All in favor. Last year registration fee was \$30.00 for figure skaters with a \$40.00 ad sales fee.
  - (3) The committee is requested to make sure that there are no add-on fees for skaters after the announcement of registration fees.
- D. Ad fees
  - (1) Tami moved that the fee for personal add's be increased from \$20.00 to \$25.00. Melissa seconded. All in favor.
  - (2) **Tami** will edit the ad sales pdf to reflect the fact that the sale of a full page ad includes 2 tickets to the spring show and the sale of a 1/2 page ad includes 1 ticket. Skaters need to be told that they are responsible for giving the comp ticket to the business in which they sell an add.
- E. Costume Fee
  - (1) This will be considered part of the registration fee. The committee will use some of the registration funds to create or purchases costume elements for JSC group numbers that will then be stored in the JSC costume storage for future use.
- F. Deadlines
  - (1) Maggie has stated that she would like the program material deadline to be March 23rd. The committee should encourage skaters to turn in ads as soon as they are sold so that Maggie may start on the program as soon as possible.
  - (2) The registration deadline will also be March 23rd. This includes basic Skills skaters. **Andy** should open registration as soon as the competition & testing is completed.

- (3) **Tami** will send registration & ad sales information to Figure Skaters & information to be posted on website this upcoming Monday. **Patty** will send email to Figure Skaters regarding pre-sale tickets this week with the goal of starting distribution during test & competition this weekend.

**G. Additional**

- (1) Committee has permission to negotiate w/ restaurants for food catering in exchange for a program ad & program thank you. They are also welcome to negotiate for partial payment and appropriate sized ad for discounted catering,
- (2) The inclusion of the national anthem is at the discretion of the artistic director.
- (3) Committee plans to start finalizing guest artist after the competition this weekend. Committee knows that the poster designer, Jennie, needs the details as soon as possible. She has already started poster design.
- (4) Committee does not need a board member present when working w/ Lauren on the schedule. Debbie should touch base with Sigrid prior to working with Lauren about rental plan. Last year the show rented 18 hours of ice but budgeted for 20. Debbie is welcome to start show practices as many weeks in advance as she feels makes sense. The board would like Debbie & committee to make sure that it is very clear with Lauren when ice is being scheduled what we are and are not paying for. Normal Zam times need to be excluded from rental hour fee and decisions regarding cost of ice between shows or post show clarified at the time of rental & not strung along until later in the year.

**10. Other business**

- A. Harness Update - Both Pam & Lauren have been spoken to about the harness. Melissa & Sigrid (the harness team) need to do more research.
- B. Question from Liz regarding Session 4 registration. The JDIA tournament disrupts our schedule of Friday Saturday March 13th & Saturday, March 14th. The Basic Skills Committee solicited board approval to discount basic Skills class fees to show the reduction in schedule. Figure skating classes do not show a reduction in fees nor is a make up day listed on the website. Patty motioned that **Andy** should change the registrations fee for Friday Low MIF, Friday Jumps & Spins and Friday club ice to be 1/6 less than the standard fee. Anyone who has already registered and paid the full registration fee should be refunded. The youth Synchro teams 8am Saturday practice is also effected by this along with missing the first week of session 4 for Fur Rondy. **Debbie** is to let Andy know if he is to reduce the fee for youth synchro to 5 weeks or 4 weeks. Tami seconded the motion. All in favor.

**5. Next Meeting: Tuesday, March 17, 2015 @ 6pm** (meeting adjourned at 8:15am)